

Borough of New Stanton
Borough Council
August 2, 2016
Minutes of Meeting

Attendance

Council members: Dean Clark, Brandon Clawson, Linda Echard, Scott Sistik, Tom Smith, Thomas Theis. Mayor Nicholas DeSantis. Others: Solicitor John Campfield, Borough Engineer Emil Bove and Borough Manager Jeffrey McLaughlin.

Call to Order

President Scott Sistik called the meeting to order at 7:00 PM.

Invocation

A prayer was recited.

Pledge of Allegiance

The Pledge was recited.

Approval of Bills

Tom S. asked about a West Penn Power bill in the amount of \$549.02 which was listed on the bill list but did not include a description. Jeff stated that he would look into it. Dean made a motion seconded by Tom T. approving the payment of the bills in the amount of \$48,313.40. Motion passed unanimously.

Approval of Minutes -- June 28, 2016 Regular Meeting

Linda made a motion seconded by Tom S. approving the minutes of the July 12, 2016 meeting. Motion passed with Dean Clark and Brandon Clawson abstaining.

Opportunity for Public Comment -- on Agenda Items Only

Scott asked for public comment on agenda items only. There were none.

Council Additions to Agenda

President Scott Sistik stated that item 2: "Discussion & Motion/Vote on PennDOT Roundabout Design" would be deleted from the agenda. Scott asked for another other changes. There were none.

Agenda

1. Discussion & M/V on Codification of Ordinances

Scott skipped over this item initially, covering items 2 & 3 before returning to this item. Jeff reported that he contacted three firms for proposals and received two: one from General Code and the other from American Legal Publishing Corporation. It was

decided that Jeff should check references and schedule each firm to attend one of the next two meetings to present their proposals and to answer any questions.

2. M/V on Resolution 2016-234 Hampton Inn: final approval of Lot Consolidation

Emil reviewed the proposed resolutions. This resolution would be to consolidate the former Quinn and Bair lots for the development. This would allow access to construct the hotel while PennDOT continues to construct the Rachel Drive roundabout. Emil invited Bob McCollim from the Red Swing Group, to speak on behalf of the project for the developer. John and Emil agreed that dedication language will be added to the plan allowing for the extension of a sanitary sewer easement.

Tom T. made a motion seconded by Brandon approving the resolution. Motion passed unanimously.

3. M/V on Resolution 2016-235 Hampton Inn: conditional approval of the Land Development Plan

Emil and John reviewed the resolution including the conditions that the developer has to meet.

Tom S. made a motion seconded by Tom T. approving the resolution. Motion passed unanimously.

After the vote council returned to item 1.

Reports

Administrative

Borough Manager – Jeffrey McLaughlin

Jeff reported that:

- Things are coming together for the picnic: a 16 x 20 tent has been rented, the DJ is lined up, Shop n' Save gave a \$100 gift card which will be used to defray the cost of purchasing some of the food and supplies for the event, and John C. gave a very generous donation of gift cards that will be used for door prizes and bingo. The PW crew has been busy preparing the park, weeding and mulching. They also removed the swing set near the gazebo because it did not have a mulch bed underneath it and it was too close to the road. Linda mentioned that she has three baskets ready for the Chinese auction.
- The newsletter was mailed to all residents.
- He sent out three letters regarding junk vehicles after working with John to develop violation letters, which can be used as templates in the future when additional violations need sent out.

- He received an e-mail from Rob Cammarata regarding the paving of the fire department parking lot in which Rob stated that the parking lot had been a hard surface for many years and that the borough had seal coated it in 2010. Jeff pointed out that it must have been a hard if UPS paid to have it repaired.

Solicitor – John Campfield

John stated that he is working with Emil to streamline the process of how projects are processed and he also to ensure that staff has a good understanding of how developers’ application fees and deposits are calculated.

Engineer -- Emil Bove

Emil reported/requested that:

- That he has received the maintenance bond from Tresco for the Melrose paving, so he requested that council consider passing a motion authorizing final payment and release of retainage.

Dean made a motion seconded by Linda that Tresco be paid the final payment of \$3,387.01.

Scott stated that Emil should begin to work on a budget figure for the paving of the balance of Melrose and for any other necessary paving projects for 2017.

- The seal coating of N. Center Avenue, beyond Arona Road, was postponed due to the threat of rain. The new date is Saturday, August 13th with a rain date of Sunday, August 14th.
- He spoke to John Robinson of the Trumbull Corporation. They are still looking into whether to allow the borough to have a sewer easement go through their Broadview Road property.
- A meeting of the Public Works Committee needs scheduled to discuss the proposed no parking and sidewalk ordinances.

Business

Fire Department Liaison – Thomas Theis

Tom reviewed the monthly report from the Fire Chief which was included in the agenda packet.

Recreation Board Liaison – Nick DeSantis

Nick reported that:

- The Recreation Board will be participating in the picnic.
- Fall baseball signups are on Saturday, August 13th.

PennDOT Project Liaison – Dean Clark

Dean reported that:

- The recent traffic jams on Center Avenue are a result of the contractor running into a bank of concrete on Pennsylvania Avenue that needs to be taken out to get to the proper road elevation. It will probably take the rest of the week to address.
- The contractor has removed ¼ mile of the former I-70 roadway in the last three days with traffic being relocated to the temporary road.
- Regardless of the traffic inconveniences work is progressing at a fast pace and the contractor has been very professional.

Tom S. asked about the lights on Route 119. Dean said that we will be meeting with PennDOT regarding them.

Council Committees

Personnel and Human Resources – Scott Sistik

No report.

Public Works/MS-4 and Parks – Dean Clark & Todd Bartlow

Dean reported that:

- Bob Nye, part-time summer employee hurt himself while working on a project at home and is unable to continue working for the borough. He stated that John Barnes did not see the need to bring in a replacement at this point.
- He received a quote from Tennis Roofing in the amount of \$32,500 for the PW garage roof which is leaking in 4-6 places. Since there is no money in the 2016 budget to address this, he stated that the quote will give us a good idea of what to include in the 2017 budget. The project will to have be advertised and put out to bid.

Building and Real Estate – Linda Echard

Linda stated that owner of the consignment shop that had expressed interest in renting the old borough building found another location. We are awaiting a return call from a roofing company that has expressed interest in renting the building.

Workplace Safety – Thomas Theis

Tom T. stated that Jeff will be setting up an AED training session for employees and volunteers. Jeff stated that he will also be lining up some additional webinars for the public works to participate in.

Finance – Scott Sistik

Scott reviewed the financial report that was included in the agenda packet: Checkbook balance: \$467,667.13. Total of all savings accounts: \$285,938.63. Total taxes remitted in June: \$23,480.61.

Comprehensive Plan – Linda Echard

Linda said a table will be set up to get resident feedback at the Community Picnic.

Mayor’s Report

Nick had nothing to report.

Announcements

Scott announced that:

- The next council meeting is scheduled for Tuesday, September 6, 2016.
- The Community Picnic is scheduled for Saturday, August 6, 2016.

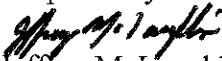
Opportunity for Public Comment

Scott asked for public comment. There was none.

Adjournment

Tom T. made a motion made adjourning the meeting at 8:22 PM.

Respectfully submitted,


Jeffrey McLaughlin
Secretary