

**Borough of New Stanton**  
**Borough Council**  
**Via Teleconference**  
**November 10, 2020**  
**Minutes of Meeting**

**Attendance**

Council members: Todd Bartlow, Joshua Bennett, Alex Brown, Linda Echard, Ray Strosko, Tom Theis and Edwina Zack. Absent: Mayor Scott Sistik. Also: Borough Engineer Emil Bove, Borough Solicitor John Campfield and Borough Manager Jeffrey McLaughlin. Guest: Rob Cammarata, David Hauger, Alana Ficco and Bill Cooke.

**Call to Order**

President Ray Strosko called the meeting to order at 5:30 PM.

**Prayer**

Linda recited a prayer.

**Pledge of Allegiance**

The Pledge was recited.

**Approval of Bills**

Josh made a motion seconded by Todd approving the bills in the amount of \$65,253.78. Motion passed unanimously.

**Approval of Minutes of October 20, 2020 Meeting**

Alex made a motion seconded by Edwina to approve the October 20, 2020 meeting minutes. Motion passed unanimously.

**Guest**

*Rob Cammarata & Dave Hauger, NSVFD*

Rob reviewed the chief's report which was included in the agenda packet.

Rob has not yet received a production date for the new truck, but the last he heard it is to be sometime in March of 2021.

Jeff stated that if we paid for the truck in December, we would get a discount of \$4,403.

Rob reported that the fire department did a presentation at Little Learner Pre School and set up a table at Hepler's Hardware.

Dave gave an update on the hall rental.

Rob reviewed the uses of the Chief's account. The FD's general fund pays for building expenses, like utilities.

*Alana Ficco*

Alana stated her company's interest in the former borough building.

### **Opportunity for Public Comment -- Items Not on the Agenda**

There was no public comment.

### **Council Additions to Agenda**

There were no additional items added to the agenda.

### **Opportunity for Public Comment -- on Agenda Items Only**

There were no comments.

## **Agenda**

### **1. Opening of Sealed Bids for an Engine-Powered Telescoping-Arm Man-Lift**

Jeff opened the two bids that were received:

- Best Line Equipment in the amount of \$31,500.00.
- United Rentals (North America), Inc. \$23,000.00.

Todd made a motion seconded by Josh to purchase the engine-powered telescoping-arm man-lift from the lowest bidder United Rentals (North America), Inc. in the amount of \$23,000 pending final inspection by John Barnes. Motion passed unanimously.

### **2. M/V to Continue COVID-19 Emergency Declaration**

Todd made a motion seconded by Edwina to continue the COVID-19 Emergency Declaration through the end of January 2021. Motion passed with all voting in yes with the exception of Alex who voted no.

### **3. UPS Parking Lot**

#### **A. M/V to Accept BT-NEWYO LLC Extension Request Regarding UPS Parking Lot**

In order to have time to react to the Zoning Hearing Board (ZHB) decision, BT-NEWYO LLC submitted a request for a 120-day extension regarding its land development plan. The Planning Commission reviewed this request and recommended council's approval.

Alex made a motion seconded by Josh to approve BT-NEWYO, LLC's request for a 120-day extension for its land development plan. Motion passed unanimously.

#### **B. New Stanton ZHB Rendered Decision on Special Exception (Attachment)**

Jeff reported that the ZHB decision has been issued and a copy was sent to council members. It was decided to discuss this in executive session under litigation.

**4. M/V to Adopt a Tentative Budget and Advertise the Proposed Budget**

It was decided to discuss this item later in the meeting under Executive Session for matters of personnel.

**5. M/V to Pay Nagy Construction and Asphalt Paving \$19,250 for the Patching of Cortland Dr.**

Linda made a motion seconded by Josh to pay Nagy Construction and Asphalt Paving \$19,250; the entire amount owed for the patching of Cortland Dr. Motion passed unanimously.

**6. M/V to Pay KGD Contracting, Inc. Payment #1 in the Amount of \$59,062.50 for Work on the Shrader Hollow Culvert**

Josh made a motion seconded by Todd to pay KGD Contracting, Inc. payment #1 in the amount of \$59,062.50 for work on the Shrader Hollow Culvert. Motion passed unanimously.

**7. M/V to Drawdown LST Funding**

This item was tabled as per Jeff's request.

**8. M/V to Renew Membership in Central Westmoreland COG at \$250**

Jeff stated that one of the main benefits of this membership is the CWCOG serves as the borough's UCC Appeals Board.

Alex made a motion seconded by Todd to pay the 2021 Central Westmoreland Council of Governments 2021 membership fee in the amount of \$250. Motion passed unanimously.

**9. M/V to Renew Westmoreland Cleanways Membership in the Amount of \$25**

Todd made a motion seconded by Josh to pay the borough's 2021 membership in the amount of \$25. Motion passed unanimously.

**10. M/V to Donate to Youngwood Volunteer Hose Company**

Jeff said that a request was not received.

There was a discussion about the Local Services Tax.

There was also a small discussion on the fire department's annual fund raiser letter. Dave said it raises about \$7,000 a year. The average donation is \$57.

Linda made a motion seconded by Todd to donate \$500 to the New Stanton Volunteer's Fire Department to defray expenses incurred for its Annual Recognition Dinner. Motion passed unanimously.

**11. M/V to Donate to the American Legion District DAV Van Fund**

Jeff said that a request was not received, so the item was tabled.

## **Reports**

### **Administrative**

#### **Planning Commission**

Jeff stated that the Planning Commission recommended that council agree to BT-NEWYO, LLC's request for a 120-day extension on its land development plan. Jeff said that the Planning Commission also had Jim Pillsbury present to discuss the stormwater ordinance.

Emil stated that there are options in the model stormwater ordinance where the borough can choose different parameters.

John pointed out that he sent the information to Jeff regarding the stormwater changes that also need to be made to the Subdivision and Land Development Ordinance.

#### **Borough Manager**

Jeff asked if anyone had any questions regarding his monthly written report that was included in the agenda packet. He also updated council on the Christmas lights. He stated that the financial report was advertised.

#### **Code Enforcement**

Jeff reviewed the report that was e-mailed out to council.

#### **Solicitor's Report**

John said that he is continuing to work with the Sheetz attorney to get all of the agreements in place for the development.

#### **Engineer's Report**

Emil reported that:

- Work continues on Broadview Estates. We are still not in receipt of the agreements or bonding.
- The Arona Road culvert right of way agreements have been recorded.
- The Shrader Hollow Culvert is approximately 80% complete. He stated that some additional paving is being done on the road leading up to the culvert because of some soft spots.
- The Cortland Drive patching turned out very well.

#### **Fire Department Liaison**

Josh said that he had nothing to add given that the chief read his report at the beginning of the meeting.

### **Council President**

No report.

### **Mayor**

No report.

### **Personnel/HR**

Linda said Personnel would be handled in Executive Session.

### **Public Works/MS4 & Parks**

No report.

### **Special Events**

Josh did not have a report.

### **Building and Real Estate**

Linda said that Building and Real Estate would be handled in Executive Session.

### **Safety Committee**

Jeff stated that the committee met in October.

### **Financial Report**

Ray reviewed the financial report through October 31, 2020: the total balance of all checking accounts was \$446,448.61. The total of all savings accounts was \$1,765,711.87 and the amount of taxes remitted from October 1, 2020 through October 31, 2020 was \$19,617.04.

### **Executive Session**

Todd made a motion seconded by Josh to go into Executive Session at 7:28 PM. There were no objections.

Todd made a motion seconded by Alex to come out of Executive Session at 9:42 PM. There were no objections.

Todd made a motion seconded by Josh to have the Building and Real Estate Committee create a document outlining the parameters of the sale of the former borough building for potential bidders and to advertise the building for sale. Motion passed unanimously.

Linda made a motion seconded by Josh to adopt a tentative general fund and liquid fuels budget in the amount of \$1,055,250.00 and to advertise said budget. Motion passed unanimously.

### **Additional Opportunities for Public Comment**

There were no additional public comments.

### **Announcements**

There were no announcements.

### **Adjournment**

Todd made a motion seconded by Alex to adjourn the meeting at 9:50 PM. There were no objections.

Respectfully submitted,

Jeffrey McLaughlin  
Secretary