

**Borough of New Stanton**  
**Borough Council**  
**Via Teleconference**  
**February 2, 2021**  
**Minutes of Meeting**

**Attendance**

Council members: Todd Bartlow, Joshua Bennett, Alex Brown, Linda Echard, Ray Strosko, and Edwina Zack and Mayor Scott Sistik. Absent: Tom Theis.

Also: Borough Engineer Emil Bove, Borough Solicitor John Campfield and Borough Manager Jeffrey McLaughlin.

Guests: NS Fire Dept Chief Rob Cammarata and 2<sup>nd</sup> Asst. Chief John Stants from the Yukon Fire Department.

**Prayer**

Linda recited a prayer.

**Pledge of Allegiance**

The Pledge was recited.

**Call to Order**

President Ray Strosko called the regular February 2, 2021 council meeting to order at 5:33 PM.

**Approval of Bills**

Josh made a motion seconded by Alex to approve the bills from January 1, 2020 through January 28, 2021 in the amount of \$110,228.57. Motion passed unanimously.

**Approval of Minutes of January 5, 2021 Meeting**

Josh made a motion seconded by Todd to approve the January 5, 2021 meeting minutes. Motion passed unanimously.

**Guests**

With John Stants and Rob Cammarata present, President Ray Strosko decided to hold the discussion on the 1999 KME Fire Truck at this point in the meeting. 2<sup>nd</sup> Asst. Chief Stants stated that the Yukon Fire Department would be interested in purchasing the fire truck from the borough. There was a discussion about the price of the truck as well as payment plans.

**Executive Session**

Todd made a motion seconded by Josh to go into Executive Session at 6:13 PM. There were no objections.

*2<sup>nd</sup> Asst. Chief Stants logged off from the meeting.*

Todd made a motion seconded by Josh to come out of Executive Session at 6:49 PM. There were no objections.

Todd made a motion seconded by Alex to sell the 1999 KME Fire Truck to the Yukon Fire Department for \$50,000: \$20,000 down and \$1,000 a month for 30 months. The offer will be good for 14 days, giving the Yukon Fire Department time to decide whether to proceed. The truck will not be made available until the NS Fire Department receive its new truck. Motion passed unanimously.

*Jeff called John Stants to let him know of council's decision.*

### **Opportunity for Public Comment -- Items Not on the Agenda**

There was no public comment.

### **Council Additions to Agenda**

There were no additional items added to the agenda.

### **Opportunity for Public Comment -- on Agenda Items Only**

There were no comments.

### **Agenda**

#### **1. Discussion Regarding the Sale of the 1999 KME Fire Truck**

Ray stated that this item was addressed in earlier in the morning.

#### **2. Discussion Regarding BT-NEWYO, LLC Request for a Time Extension on the UPS Parking Lot Land Dev. Plan**

Todd made a motion seconded by Linda to accept BT-NEWYO, LLC's request for a 120-day extension for its Land Development Plan for the proposed permanent parking lot that they propose to construct on their property (Parcel ID # 64-03-00-0-019). Motion passed unanimously.

#### **3. M/V to Adopt New Hunker 2021 Rates**

Linda made a motion seconded by Linda to adopt the 2021 Public Works rates for Hunker:

<u>Service</u>	<u>Hourly Rate</u>
Truck	\$25.00
Backhoe	\$35.00
Employee	\$30.00

Employee (Overtime)                      \$40.00

Motion passed unanimously.

#### **4. M/V to Sell Personal Property**

Alex made a motion seconded by Josh to sell certain personal property owned by the borough: including the old roller, old phone system, computers, and other office accessories. Motion passed unanimously.

### **Reports**

#### **Administrative**

##### **Planning Commission**

Jeff reported that the:

- The 2020 Planning Commission Annual Report was included in the agenda packet.
- The Commission will be reviewing the proposed Stormwater Ordinance at its February 10, 2021 and it should be coming to council at the March meeting.

#### **Borough Manager**

Jeff reported that due to the COVID pandemic, the borough still has approximately 20 fire permit inspections to do for 2020. Rob offered to help complete the inspections. Council agreed.

#### **Code Enforcement**

Jeff reviewed the written report that was e-mailed out to council.

#### **Solicitor's Report**

John reported that:

- The original closing date for the old borough building was supposed to be on February 3, 2021, but the buyer's bank needs more time. The closing is now scheduled for February 9, 2021. John pointed out that the closing has to take place before February 12, 2021, which is the 60-day deadline from the bid opening on December 15, 2021.
- He rewrote the Sequestered Funds Agreement and drafted a Broadview Road Escrow Agreement the latter covers the \$300 a unit that Broadview Estates, LP committed to the give to the borough for improvements to Broadview Road.
- Jeff told him that he spoke to the owner of the hotel who said that Sheetz is to purchase his property in February. Jeff confirmed that. John stated that after the closing Sheetz could consolidate the lots and submit evidence of that to MAWC and the borough. The borough can then approve the land development plan.

#### **Engineer's Report**

Emil reported that:

- He has prepared the the DEP permit application to submit to DEP for the Arona Road Culvert. He will submit it as soon as he gets the go ahead from the Westmoreland Conservation District. He stated that the design work, which is continuing, will be sent to PennDOT for its review.
- Everything is completed with the Shrader Hollow Culvert.
- He met with representatives from the Westmoreland Conservation District regarding the impaired stream that runs along the Turnpike to determine where we could make erosion control improvements. He stated that DEP now refers to this work as riparian buffer as opposed to stream-bank restoration. He said that the riparian buffer is to be 30' on either side of the stream and is not supposed to be touched. He said that the stream bank along Wentsler is very high and steep. Stream bank restoration where the stream goes through the UPS property would be more doable.
- Ray asked for additional drawings on the Arona Road Culvert. Emil stated that he would get them to Ray.

### **Fire Department Liaison**

Rob reviewed the report. He thanked council for the donation to cover the annual banquet. He stated that the Fire Department received a COVID grant from the state of approximately \$23,000 and one from the county in the amount for approximately \$18,000. The grants will help cover the loss of funds from hall rentals and the lack of a gun bash in 2021. He said that they would be holding the fish fry.

He said that he is supposed to get a camera link for the KME factory. Upon getting that he will send it to Jeff so he can forward it to council. We will be able to see the truck being manufactured.

### **Council President**

No report.

### **Mayor**

Scott stated that the PW crew has done a very nice job on the keeping the roads cleaned of snow. There was general agreement amongst the council members.

### **Personnel/HR**

Linda stated that the committee met early in the month drafting an organizational flow chart as well as job descriptions. She stated that the job descriptions would be tweaking what is listed in the pay resolutions. She said that they would be presented to council at a future meeting.

### **Public Works/MS4 & Parks**

Ray reiterated that the roads are being well maintained. He said that the PW crew replaced the salt auger on Charlie's truck.

### **Special Events**

No report.

### **Building and Real Estate**

Linda said that she had nothing to add to what was discussed earlier in the meeting.

### **Safety Committee**

Jeff stated that the committee met on January 28, 2021. They committee participated in a PA Department of Labor and Industry webinar on stress. Jeff reported that immediately after the Safety Committee meeting, a staff meeting was held.

### **Financial Report**

Todd reviewed the financial report through January 26, 2021: the total balance of all checking accounts was \$335,028.27. The total of all savings accounts was \$1,481,473.41 and the amount of taxes remitted from December 30, 2020 through January 26, 2021 was \$10,846.00.

Jeff stated that the auditors will be in on February 3, 2021 to begin the 2020 audit. He said Anita has been making preparations.

### **Announcements**

Ray announced the date of the next meeting.

### **Adjournment**

Todd made a motion seconded by Josh to adjourn the meeting at 8:24 PM. There were no objections.

Respectfully submitted,

Jeffrey McLaughlin  
Secretary