

**Borough of New Stanton**  
**Borough Council**  
**October 1, 2019**  
**Minutes of Meeting**

**Attendance**

Council members: Todd Bartlow, Joshua Bennett, Linda Echard, Scott Sistik, Tom Smith, Ray Strosko, Tom Theis, and Mayor Ronald Echard. Also: Borough Solicitor John Campfield, and Borough Manager Jeffrey McLaughlin.

**Call to Order**

President Raymond Strosko called the meeting to order at 6:02 PM after the Eat'n Park and Sheetz Conditional Use hearings.

**Invocation**

Linda recited a prayer.

**Pledge of Allegiance**

The Pledge was recited.

**Approval of Bills**

Tom T. made a motion seconded by Linda to approve the bills in the amount of \$34,287.65. Motion passed with all voting in favor except for Josh who abstained.

**Approval of Minutes of September 24, 2019 Meeting**

Linda made a motion seconded by Todd to accept the September 24, 2019 minutes. Motion passed with all voting in favor except for Josh, Scott and Tom S. who abstained.

**Guests**

***Jeralyn Brown, Savvy Citizen***

Ms. Brown reviewed the various options that Savvy Citizen offers. A written presentation was also provided to council.

**Opportunity for Public Comment – Items not on the Agenda**

There were no comments regarding items not on the agenda.

**Council Additions to Agenda**

Tom T. asked to add *Commercial Lighting* to the agenda. Ray added *Personnel* to the Executive Session. Jeff stated that *Real Estate* is already on for the Executive Session.

**Opportunity for Public Comment -- on Agenda Items Only**

There were no comments regarding items on the agenda.

## **Agenda**

### **1. Discussion and possible M/V regarding Savvy Citizen**

Tom T. made a motion seconded by Josh to subscribe to Savvy Citizen for one year. Motion passed unanimously.

### **2. Discussion and possible M/V regarding Eat'n Park Conditional Use**

Todd made a motion seconded by Josh to approve the Eat'n Park Conditional Use for the electronic message board contingent upon the sign meeting the set-back requirements. Motion passed unanimously.

### **3. Discussion and possible M/V regarding Sheetz Conditional Use**

Todd made a motion seconded by Linda to discuss the Sheetz Conditional Use and table consideration until the November 12<sup>th</sup> meeting. Motion passed unanimously.

### **4. Discussion and possible M/V to approve Keilbach Subdivision**

Jeff stated that the Keilbach lot subdivision/ lot consolidation was approved by the Planning Commission contingent upon some minor changes to the plan as well as getting the septic system dye tested.

Tom S. made a motion seconded by Todd to approve the Keilbach Subdivision / Lot Consolidation contingent upon the plan being signed by the owners. Motion passed unanimously.

### **5. Discussion and possible M/V to hold New Stanton Children's Christmas Party on Dec. 15th**

Linda made a motion seconded by Josh to suspend the rules of Resolution 2011-721 so as to hold the Children's Christmas Party on December 15<sup>th</sup> from 1 PM - 3 PM. Motion passed unanimously.

Ray mentioned that there will be a Halloween parade starting at the fire hall at 6 PM. Trick or treat will be 6:30 until 8:30 PM. Linda said that there will be no costume judging at the parade, but each child will receive a treat bag.

### **6. Update on stormwater pipe near Shelton and Melrose**

Jeff reported that as a follow-up from a resident about his basement flooding, John Barnes arranged to have a camera check the stormwater pipe adjacent to the home for leaks. Jeff stated that the camera showed the pipe to be in excellent condition.

### **7. Update on Christmas decorations**

Todd stated that he spoke to John Turik of Turik Electric regarding wiring for the Christmas lights. Mr. Turik has done this work for several area communities. He stated that West Penn would have to set a pole with a meter in the middle of the run and then wire the meter to the poles where the lights would be mounted. Todd will be meeting

with Mr. Turik to get a price. Linda mentioned that the plan is to wire the poles from Broadview to Brusters. There was talk about putting the lights on a timer. Tom S. said we should check on the cost of the lights before putting up the wiring. Jeff said the lights that were being considered were in the range of \$375 each.

#### 8. **Commercial Lighting**

Tom T. stated that the Econo-Lodge is installing lights on electric poles. He asked if they needed a building permit or plan. Jeff reviewed the zoning ordinance section that John researched which applies to the lighting. There was also a question about whether the lights were installed on poles in the right-of-way. John suggested talking to West Penn.

## **Reports**

### **Administrative**

#### **Planning Commission**

Jeff stated that he followed up with the Pennsylvania Municipal Planning Education Institute regarding training for the Planning Commission. The dates he is looking at are January 15<sup>th</sup>, 22<sup>nd</sup>, 29<sup>th</sup> and a snow day in February. The cost is \$95 per person. Other municipalities will be invited.

Linda made a motion seconded by Todd to entertain the idea of setting up a training session to be hosted at the borough building and held by the Pennsylvania Municipal Planning Education Institute. Motion passed unanimously.

#### **Borough Manager – Jeffrey McLaughlin**

Jeff reported that the Spartans Central would like to lease the big field again in 2020 from March 15 to July 10, Monday through Thursday from 5:45 until dusk and Sundays from 10 AM until 6 PM. They also plan on holding tournaments but are not sure of the dates, however, they would be finished by the July 10<sup>th</sup> date. There would only be two teams this year -- 9U and 10U because there is not enough field time for three teams. They are not interested in using the little field. They would like the borough to run concession stand. They felt that the return was not worth the time and effort to get volunteers. They also asked about the possibility of occasionally bringing in a food truck that would sell different food than that sold at the concession stand. There was a discussion about the borough running the concession stand and inviting Youngwood's program to use the little field.

Linda made a motion seconded by Josh agreeing to lease the big field for use by two Spartan Central teams, from March 15 through July 10<sup>th</sup> at a cost of \$1,000, no food trucks to be allowed. Motion passed unanimously.

Linda made a motion seconded by Tom T. to contact Youngwood about using the small field. Motion passed with all voting in favor with the exception of Josh who voted *no*.

Jeff also reported:

- That the budget meetings were scheduled for October 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup> and 29<sup>th</sup> at 4:30 PM.
- That the Sheetz variance request will be before the Zoning Hearing Board on October 22<sup>nd</sup>.
- That the Hampton Inn ribbon cutting will be held at 11 AM on October 2.
- On the idea of holding a park visioning session. There was no discussion or decision made.

Tom T. asked about moving the date of the picnic to September. There was a small discussion, but no decision.

### **Code Enforcement**

Scott Herrod's written report was provided to council.

### **Solicitor's Report**

John stated that he wanted to discuss items under real estate and litigation in Executive Session.

### **Engineer's Report**

Emil reported that he:

- Found a property marking to help with the surveys needed for the Arona Road Bridge project.
- Developed the estimates for the work on the Cortland Drive catch basins. The Melrose side is estimated to cost \$30,000 if bid out, but he felt that it could be done by Public Works. The installation of catch basins on the other side of Cortland should probably be bid out because of the size and scope. The project includes 835 feet of pipe and 9 catch basins at a cost of \$90,000. John pointed out that we may want to look into the Commonwealth Finance Authority which is offering grants for water and sewer projects.
- Developed the estimates for East Pennsylvania/East Post Avenue/Sewickley Street neighborhood. The total was \$100,000 to \$140,000.
- Estimated the Shrader Hollow culver replacement at \$125,000.

### **Business**

#### **Fire Department Liaison**

No report.

### **Council President**

No report.

**Mayor**

No report.

**Personnel**

No report.

**Public Works/MS4 & Parks**

No report.

**Special Events**

Josh reported that a meeting will need to be scheduled to plan for Veterans Day and Christmas.

**Safety Committee**

Jeff stated that the committee watched a couple of videos on the dangers of texting and driving at the September meeting.

**Financial Report**

Scott reviewed the financial report a copy of which was provided to council through September 25, 2019: check book balance \$392,726.64 and total all savings accounts: \$1,900,206.31. Taxes remitted between August 29<sup>th</sup> and September 25, 2019: \$17,993.28.

**Building and Real Estate**

No report.

**Additional Opportunities for Public Comment**

There were no additional comments.

**Executive Session**

Josh made a motion seconded by Todd to go into Executive Session at 8:35 PM for matters of real estate, personnel and litigation. Motion passed unanimously.

Todd made a motion to come out of Executive Session at 9:33 PM.

**Adjournment**

Todd made a motion to adjourn at 9:33 PM.

Respectfully submitted,

Jeffrey McLaughlin  
Secretary