

**Borough of New Stanton**  
**Borough Council**  
**April 3, 2018**  
**Minutes of Meeting**

**Attendance**

Council members: Todd Bartlow, Joshua Bennett, Linda Echard, Tom Smith, Scott Sistek, Tom Theis and Ray Strosko. Mayor Ronald Echard. Also: Borough Engineer Emil Bove, and Borough Manager Jeffrey McLaughlin.

**Call to Order**

President Raymond Strosko called the meeting to order at 7:00 PM.

**Invocation**

Linda recited a prayer.

**Pledge of Allegiance**

The Pledge was recited.

**Approval of Bills – \$16,013.74**

Josh made a motion seconded by Scott approving the bills. Motion passed unanimously.

**Approval of Minutes – March 20, 2018**

Josh made a motion seconded by Linda approving the minutes of the March 20, 2018 meeting. Motion passed with all those present voting in favor with the exception of Scott who abstained.

**Opportunity for Public Comment – Items not on the Agenda**

Ray asked if there were any public comments on items not on the agenda. William Sittig and John Heyl representing Giant Eagle discussed the proposed land development plan and the liquor license hearing for the proposed Get Go.

John stated that the borough received a letter from the law offices of Flaherty and O'Hara requesting a hearing for a liquor license. He pointed out that later in the agenda council will consider approving a 60-day extension to conduct the hearing. Emil reviewed the approvals needed from outside agencies before the land development plan could be considered for approval.

**Council Additions to Agenda**

Ray asked if council members had items to add to the agenda. Tom T. asked that the idea of purchasing a drag box be added to the agenda. Tom S. asked that a discussion on the purchase of a swing set for the park be added to the agenda.

### **Opportunity for Public Comment -- on Agenda Items Only**

Ray asked if there were any public comment on agenda items only. Mr. Sell, the executor of the Sell family estate, asked to speak. He stated that some of the recent meeting minutes are not on the borough web site. Mr. McLaughlin stated that it would be addressed. Mr. Sell asked that if he attended a Planning Commission meeting, would he be able to have a statement entered into the minutes. John stated that it would be up to the Planning Commission, but he did not envision that being a problem. Mr. Sell asked about the borough disseminating information to the representation of other parties. John stated the borough tries to accommodate people's requests, but ultimately it is council's prerogative to create a policy on disseminating information while still being in compliance with the right-to-know law. Mr. Sell asked about a number of documents and whether they could be released. John stated that the items Mr. Sell mentioned would be released under the right-to-know law. Mr. Sell asked about the Sell planning module. Emil updated him on the status of the planning module.

Chief Cammarata reviewed his monthly report for the New Stanton Fire Department which was provided to council. He also mentioned that he forwarded information to the borough auditor. Linda asked about the rental of the fire hall. Rob said that the rates vary but that there is no charge for a funeral repast for borough residents. He also stated that they do not have a preferred caterer list. Tom T. asked about the amount of reimbursement received for responding to calls on the turnpike. Rob stated that it has gone up a little bit over the years.

### **Agenda**

#### **1. M/V on Proposed Ordinance 2018-262 Regarding Regulations for the Use of the Parks**

Todd made a motion seconded by Josh to adopt Ordinance 2018-262. Motion passed with all those present voting in favor with the exception of Tom S. who voted no.

#### **2. M/V to Extend the Hearing Date for the Get Go Liquor License**

Todd made a motion seconded by Scott extending the period during which a hearing is to be held for an additional 60 days for the proposed Giant Eagle liquor license for the proposed Get Go. Motion passed unanimously.

#### **3. M/V Approving Sell Estate Request for Subdivision Extension**

Linda made a motion seconded by Josh to grant an extension of 90 days from the end date of the current extension for the Sell Subdivision Application. Motion passed unanimously.

#### **4. M/V to Advertise an Ordinance to Make New Stanton Park No-Smoking**

John pointed out that *smoking* would need to be defined before considering a No-Smoking ordinance for the park. He stated that he could send out some definitions.

Josh made a motion seconded by Linda to table the advertising of this proposed ordinance. Motion passed unanimously.

**5. M/V to Hire Colmat Landscaping at an Annual Rate of \$10,800 to Cut the Grass at New Stanton Park**

Scott made a motion seconded by Tom T. to hire Colmat Landscaping at the 2018 annual rate of \$10,800 to cut the grass at New Stanton Park. Motion passed unanimously.

**6. Discussion Regarding Purchasing a Drag Box**

Tom T. stated that Trump Landscaping would be willing to sell a used drag box for \$500.

Tom T. made a motion seconded by Josh to purchase a used drag box off of Trump Landscaping for \$500. Motion passed unanimously.

**7. Discussion Regarding Purchasing a New Swing Set for the Park**

Tom asked council to consider purchasing a swing set for the park to replace the swing set that was removed last year. He stated that there is funding available in the pavilion rental account that could be used.

Linda made a motion seconded by Josh authorizing Jeff to get a price for the purchase and installation of a swing set. Motion passed unanimously.

**Executive Session**

Linda made a motion to go into Executive Session at 8:05 for matters of personnel.

Todd made a motion to come out of Executive Session 9:05 PM.

**Reports**

**Administrative**

**Planning Commission Liaison – *Chairperson Jay Gomolak***

Jeff reported that the Planning Commission will be meeting on February 14<sup>th</sup> regarding the Get Go and Broadview Estates developments.

**Borough Manager – *Jeffrey McLaughlin***

Jeff reported that there will a Zoning Hearing Board meeting on April 24, 2018. There are two applications: one from PTV XXIV, LLC requesting variances from the landscaping requirement and the buffer yard requirement for a proposed Dollar General store and a second variance request from Philip Keilbach who is seeking a set-back variance. Council had a discussion regarding the buffer yard at the Dollar General.

Jeff sent out letters to over 100 businesses requesting that they buy a banner to be hung at the park to support New Stanton Recreation and he stated that FedEx is interested in having volunteers work at the park as an Earth Day activity.

**Code Enforcement – *Scott Herrod***

Report was included in the agenda packet.

**Solicitor – *John Campfield***

John stated that the developer of Broadview Estates is looking to add two more lots to their proposed development. He also stated that the office of the Chief Counsel at PennDOT has revised the language in the 119 lighting agreement regarding sexual harassment for our consideration.

Jeff updated council on the recent interest received regarding renting the old borough building.

John reported that the developer of the Hampton Inn is interested in revisiting the idea of having an entrance off of Rachel Drive. John said that a turn-around would be required. One of the concerns would be the topography in that area would cause pretty steep slopes around a turn-around or cul-de-sac.

Todd made a motion to go into Executive Session for real estate at 9:27 PM.

Linda made a motion to come out of Executive Session for 9:32 PM.

Linda reminded council members to let Jeff know if they were planning on attending the WCBA dinner to be held on April 27, 2018.

**Engineer -- *Emil Bove***

No report.

**Business**

**Fire Department Liaison – *Chairperson Thomas Smith***

Report was given by Chief Rob Cammarata earlier in the meeting.

**Recreation Board Liaison – *Chairperson Josh Bennett***

No report.

**Executive**

**Council President**

No report.

**Mayor**

No report.

**Council Committees**

**Personnel and Human Resources – *Scott Sitek***

No report.

**Public Works/MS-4 and Parks – *Chairperson Ray Strosko***

No report.

**Building and Real Estate – Chairperson Linda Echard**

No report.

**Workplace Safety – Chairperson Thomas Theis**

No report.

**Finance – Chairperson Scott Sistek**

Report was included in packet.

**Adjournment**

Todd made a motion to adjourn the meeting at 9:34 PM.

Respectfully submitted,

Jeffrey McLaughlin  
Secretary