

**Borough of New Stanton**  
**Borough Council**  
**New Stanton Council Chambers**  
**March 7, 2023, 6 PM**  
**Minutes of Council Meeting**

**Attendance**

Councilmembers: Todd Bartlow, Alex Brown, George Miller, and Edwina Zack. Absent: Linda Echard, Ray Strosko, Tom Theis and Mayor Tom Smith.

Also in attendance: Borough Solicitor John Campfield, Borough Engineer Steve Eby and Borough Manager Jeffrey McLaughlin.

**Hearings**

- 1. Hearing Regarding Proposed Ordinance Amending the Official Borough Zoning Map**
- 2. Hearing Regarding Proposed Ordinance to Amend Chapter 27-504 Regarding Electronic Message Signs**
- 3. Hearing Regarding Proposed Ordinance to Amend Chapter 27 as Previously Amended and Supplemented, Entitled “The New Stanton Borough Zoning Ordinance” to Amend Chapter 27-501, Subsection C(1) of the Zoning Ordinance, Regarding Parking, Loading, Access Aisles, Fire Lanes and Driveways**
- 4. Hearing Regarding Proposed Ordinance to Amend Chapter 22 of the Borough Code of Ordinances (Ordinance No 90-144, as Amended and Supplemented), Entitled “The New Stanton Borough Subdivision and Land Development Ordinance”, Amending Chapter 22-607, Regarding Sidewalks within the Borough.**

**Call to Order**

President Alex Brown called the regular March 7, 2023 council meeting to order at 6:00 PM.

**Pledge of Allegiance**

The Pledge was recited.

**Prayer**

Jeff recited a prayer.

**Approval of Bills in the Amount of \$125,594.27**

Edwina made a motion seconded by Todd to approve the bills in the amount of \$125,594.27. Motion passed unanimously.

## **Approval of Minutes of the February 7, 2023 Meeting**

George made a motion seconded by Todd to approve the minutes of the February 2023 minutes. Motion passed unanimously.????????????

## **Opportunity for Public Comment -- Items Not on the Agenda**

There were no public comments.

## **Opportunity for Public Comment -- on Agenda Items Only**

Linda Perkins

## **Agenda**

### **1. Discussion and or Deliberation and or Official Action to Adopt Ordinance 2023- Amending the Official Borough Zoning Map**

George made a motion seconded by Edwina to Motion passed unanimously.

### **2. Discussion and or Deliberation and or Official Action to Adopt Ordinance 2023- to Amend Chapter 27-504 Regarding Electronic Variable Message Sign**

George made a motion seconded by Edwina to Motion passed unanimously.

### **3. Discussion and/or Deliberation and/or Official Action to Adopt Ordinance 2023- Amending Chapter 27 as Previously Amended and Supplemented, Entitled the New Stanton Borough Zoning Ordinance to Amend Chapter 27-501 Subsection C1 of the Zoning Ordinance Regarding Parking, Loading, Access Roads, Fire Lanes and Driveways**

Edwina made a motion seconded by Todd to Motion passed unanimously.

### **4. Discussion and/or Deliberation and/or Official Action to Adopt Ordinance 2023- Amending chapter 22 of the Borough Code of Ordinances (Ordinance #90-144 as Amended and Supplemented) Entitled New Stanton Borough Subdivision and Land Development Ordinance Amending Chapter 22607 Regarding Sidewalks Within the Borough**

Todd made a motion seconded by George to Motion passed unanimously.

### **5. Discussion and/or Deliberation and/or Official Action Regarding Jake Brakes on N. Center Avenue**

George made a motion seconded by Edwina to Motion passed unanimously.

**6. Discussion and/or Deliberation and/or Official Action on Whether to Pay Pugliano Requisition #6 in the Amount of \$36,993.90 for the Arona Road Culvert**

Todd made a motion seconded Edwina

**7. Discussion and/or Deliberation and/or And Official Action to Adopt Resolution 2023- to Apply for Additional Funding from PennDOT for the Arona Road Culvert**

George made a motion seconded by Todd to Motion passed unanimously.

**8. Discussion and/or Deliberation and/or Official Action on Arona Road Paving Contract**

Edwina made a motion seconded by Todd to Motion passed unanimously.

**9. Discussion and/or Deliberation and/or Official Action to Adopt Resolution 2023- to Apply for Funding from the PA Department of Conservation and Natural Resources for New Stanton Park**

George made a motion seconded by Todd to Motion passed unanimously.

**10. Discussion and/or Deliberation and/or And Official Action Resolution 2023- Appointing \_\_\_\_\_ to the Planning Commission**

**11. Discussion and/or Deliberation and/or Official Action to Hire Schaefer Fireworks for the 2023 Fireworks Display**

George made a motion seconded by Edwina to Motion passed unanimously.

**12. Discussion and/or Deliberation and/or Official Action on Whether to Amend and Advertise the Ordinance Criteria Requiring a Traffic Study**

George made a motion seconded by Edwina to

**13. Discussion and/or Deliberation and/or Official Action on Whether to Hold an Easter Egg Hunt**

Todd made a motion seconded by George Motion passed unanimously.

**14. Discussion and/or Deliberation and/or Official Action to Amend the Handbook to Have the Boot Allowance be a Uniform Allowance**

Edwina made a motion seconded by Todd Motion passed unanimously.

## **15. Discussion and/or Deliberation and/or Official Action on Paying for Council Member/Staff to Attend the Westmoreland County Boroughs Association Annual Dinner**

George made a motion seconded by Todd Motion passed unanimously.

### **Executive Session**

Todd made a motion seconded by Edwina to go into Executive Session at 7:30 PM  
Motion passed unanimously.

### **Executive Session**

Todd made a motion seconded by Edwina to come out of Executive Session at 7:42 PM  
Motion passed unanimously.

## **Reports**

### **Administrative**

#### **Planning Commission**

Jeff stated that there was no Planning Commission meeting since the last council meeting.

### **Borough Manager**

Jeff reported that:

- The new truck is supposed to be delivered within two weeks.
  
- There was a discussion on parking on Stratford Ct.

### **Code Enforcement Report**

Mark Cypher's monthly report was included in council's agenda packet.

### **Solicitor's Report**

John mentioned that everything is being put into place for the ordinances to be considered at next month's meeting.

John mentioned that the fire truck warranty for the 2022 KME.

### **Engineer's Report**

No report.

### **Fire Department Liaison**

No report.

**Mayor**

No report.

**Personnel**

No report.

**Public Works/MS4 & Parks**

**Community Betterment**

No report.

**Workplace Safety Committee**

Jeff reported that the committee met earlier in the day. The topic was kitchen safety. The next meeting is on ergonomics on March 7<sup>th</sup>.

**Finance Report**

Todd reviewed the financial report: as of February 28, 2023, there was a checking balance of \$869,170.87; the total of all savings accounts was \$789,311.88 and the taxes remitted from February 1, 2023 through February 28, 2023 was \$50,283.97.

**Additional Opportunity for Public Comment**

There were no comments.

**Announcements**

Alex reviewed the upcoming meeting schedule including the hearing at 5:30 PM before the council meeting on March 7, 2023.

**Adjournment**

Todd made a motion seconded by Edwina to adjourn the meeting at 8:43 PM. There were no objections.

Respectfully submitted,

Jeffrey McLaughlin  
Secretary