

**Borough of New Stanton**  
**Borough Council**  
**New Stanton Council Chambers**  
**May 23, 2023, 6 PM**  
**Minutes of Council Meeting**

**Attendance**

Councilmembers: Todd Bartlow, Alex Brown, George Miller, Ray Strosko, Edwina Zack and Mayor Tom Smith. Absent: Linda Echard and Tom Theis.

Also in attendance: Borough Solicitor John Campfield, Borough Engineer Steve Eby and Borough Manager Jeffrey McLaughlin.

**Call to Order**

President Alex Brown called the regular May 23, 2023 council meeting to order at 6:00 PM.

**Pledge of Allegiance**

The Pledge was recited.

**Prayer**

Jeff recited a prayer.

**Approval of Minutes of the May 2, 2023 Meeting**

Edwina made a motion seconded by Todd to approve the minutes of the May 2, 2023 meeting. Motion passed unanimously.

**Opportunity for Public Comment -- Items Not on the Agenda**

There were no public comments.

**Opportunity for Public Comment -- on Agenda Items Only**

There were no public comments.

**Agenda**

**1. Code Enforcement Update**

Code Enforcement Officer Mark Cypher reviewed his report and answered council's questions.

**2. Discussion and or Deliberation and or Official Action to Install Additional Catch Basin(s) in the 100 Block of Broadview Road**

Resident Phil Keilbach said that the borough has a storm water pipe which ends in front of his property on Broadview Road, the water then empties into a gully along the road. He

asked if the borough could install a pipe, which he would provide, and two borough catch basins to continue the storm water system. There was a short discussion.

Todd made a motion seconded by Edwina to have Steve assess the situation and to report back to council at the June meeting. Motion passed unanimously.

**3. Discussion and or Deliberation and or Official Action to Adopt Resolution 2023-1027 to Apply for a Grant from the Greenways, Trails and Recreation Program from the Commonwealth Financing Authority**

There was a discussion on the focus of the application to the Commonwealth Financing Authority which would include extending the walking trail, ADA bathrooms, and a new pavilion.

Todd made a motion seconded by Edwina to adopt Resolution 2023-1027 applying for a grant from the Commonwealth Financing Authority's Greenways, Trails and Recreation Program. Motion passed unanimously.

**4. Discussion and/or Deliberation and/or Official Action on the Zoning Hearing Board Decision Regarding New Stanton Investors, LLC**

Alex stated that the Zoning Hearing Board granted all of the variances requested by New Stanton Investors, LLC, but since the written decision from the ZHB has not yet been issued there is nothing to act upon at this time.

George made a motion seconded by Todd to table discussion on the Zoning Hearing Board's decision on New Stanton Investors until the written decision has been issued. Motion passed unanimously.

**5. Discussion and/or Deliberation and/or Official Action on Whether to Sell the Existing Boom Mower and Purchase a Newer Boom Mower**

Jeff stated that the current boom mower, a 1994 model, is getting harder to get parts for, was off-line for about 3 months last year and has needed repaired twice this year. He thought that council may want to consider a newer boom mower. He said that there is a 2006 John Deere currently available on Munici-Bid.

Tom S. stated that he spoke to John Barnes at the Safety Committee meeting and John said that the boom mower is running fine. Tom S. suggested that we keep the existing mower and search for grants to purchase a new one.

George made a motion seconded by Todd to table the selling of the existing boom mower and the purchasing of a new one. Motion passed unanimously.

**6. Discussion and/or Deliberation and/or Official Action to Join GAP Federal Credit Union**

Alex stated that one of the borough employees expressed an interest in joining the GAP Federal Credit Union and in order to do so the borough needs to become a member. George pointed out that there is a branch in New Stanton.

Todd made a motion seconded by George to join the GAP Federal Credit Union. Motion passed unanimously.

**7. Discussion and/or Deliberation and/or Official Action on a Change Order from Walter Bella for Additional Work Done to Replace the Park Water Line**

Steve reviewed the installation of the water line and the need for additional work that resulted from a lack of water pressure. Steve said that some of the issues included installing a fourth curb box, replacing the pressure regulator on the main 20" water line and installing a new meter.

Ray made a motion seconded by Edwina to approve the \$3,350 change order from Walter Bella for the installation of the water line at New Stanton Park. Motion passed unanimously.

**Executive Session**

Todd made a motion seconded by George to go into Executive Session for matters of Personnel at 6:51 PM. Motion passed unanimously.

Todd made a motion seconded by Edwina to come out of Executive Session at 7:13 PM. Motion passed unanimously.

Alex stated that the next council meeting will be on Tuesday, June 6, 2023, the Zoning Hearing Board is scheduled for June 12, 2023, the Planning Commission meeting is scheduled for June 14, 2023 (if there is any business) and the Westmoreland County Boroughs' Association is scheduled to meet on May 25, 2023.

**Adjournment**

Todd made a motion seconded by Edwina to adjourn the meeting at 7:15 PM. Motion passed unanimously.

Respectfully submitted,

Jeffrey McLaughlin  
Secretary