

NEW STANTON BOROUGH - PARK PAVILION RENTAL

GENERAL RULES & REGULATIONS

Return all applications to **New Stanton Borough – 318 Paintersville Rd, New Stanton, PA 15672**

Attn: Park Rental - Please make **both** checks payable to *New Stanton Borough*

THE FOLLOWING MUST BE ENCLOSED OR YOUR APPLICATION WILL BE RETURNED TO YOU!!!!

WEEKEND (Saturday & Sunday) & HOLIDAY RENTAL

*Pavilion A – capacity 120 people (*1st on left coming into park*) 12 tables – 16 outlets – 2 food tables

*Pavilion B – capacity 140 people (*middle closest to restrooms*) 15 tables – 16 outlets – 3 food tables

*Pavilion C – capacity 60 people (*down the road on right by the creek*) 8 tables – 16 outlets – 2 food tables

Please submit a total of two (2) checks

Please note: both checks will be cashed, and a Borough check will be sent the week after your event pending no additional clean up.

- **One check for the RENTAL of Pavilion A or B in the amount of \$155.00**
- **One check for the RENTAL of Pavilion C in the amount of \$100.00**
- **One check for the DEPOSIT in the amount of \$100.00 for any pavilion (refundable after event)**

WEEKDAY RENTAL (Monday thru Friday)

Total of two (2) checks

One check for the RENTAL of \$25.00 - (*for pavilion A, B or C*)

One check for the DEPOSIT of \$100.00 - (*REFUNDABLE A, B, or C*)

GAZEBO RENTAL WEEKDAY OR WEEKEND

One (1) \$25.00 check for the RENTAL

One (1) \$25.00 check for the DEPOSIT

One (1) \$180.00 check for (*RENTAL FEE* for one pavilion plus the gazebo)

Gazebo is included if you rent all three pavilions

Applications will be honored on a first paid basis only.

We are no longer placing **ANYONE** on the calendar tentatively – all pavilion deposits and rental fees must be paid for/received prior to placing on the calendar.

Please note: Reservations may be made a year in advance - confirmation letters will be mailed by the end of April the following year.

It is **YOUR** responsibility to confirm the reservation, office staff will not call for reminders.

The cancellation of a reservation by the renters will result in a forfeiture of fees if the office is not notified in writing within 30 days of the scheduled event.

No refunds will be issued due to inclement weather

The park opens at 8:00 am and closes at **DUSK** this occurs at different times depending on the month – the later in the year the earlier it will close.

Non-compliance will result in forfeiture of your deposit

Motor Vehicles and Peda cycles must stay on established roadways and designated parking areas.

NEVER block the main drives in case of emergency. Aerial events are not permitted in the park at any time. Absolutely **NO** parking under or at any Pavilion is allowed. Stopping on any roadway of the park for the purpose of registering or soliciting is prohibited. Any vehicles left overnight will be towed away at the Owners Expense.

PLEASE NOTE: THE RENTAL CALENDAR IS AVAILABLE ON OUR WEB SITE WWW.NEWSTANTON.ORG

Fires are permitted in grills and barbecue pits only. Tables **must** remain under Pavilions. **No** staples, tacks, or nails to anchor table cloth, tape only and must be removed after rental. Non-compliance may result in the forfeiture of your deposit.

Water is provided for clean up only – **Not for recreational purposes**

NO OFFENSIVE WEAPONS, FIREWORKS, GLASS BOTTLES OR UNLICENSED MOTORIZED VEHICLES are permitted in the park.

Non-compliance may result in the forfeiture of your deposit.

Pavilion rental does not include reservation of surrounding area or facility, nor does it include exclusive use of the basketball court, volleyball, horseshoe, bocce ball court or the ballpark.

EQUIPMENT PACKAGE AVAILABLE FOR EACH RENTAL (is included no additional fee)

(Must pick up between 8:00 and 8:30 a.m.)

Equipment includes the following: 1 set of horseshoes (*4 horseshoes to a set*)

1 Badminton set (*4 paddles with 2 birdies*), 1 volleyball, 1 basketball

1 corn hole game (*case with 8 bean bags*) and 1 bocce ball set (*case with 8 balls*)

New Stanton Borough reserves the right to assign all pavilions.

Additional picnic facilities and/or activities such as tents, hayrides, and horses must have prior approval by the Borough Officials before such items/activities are permitted. Groups or organizations damaging the park facilities will be held financially responsible, as noted by Borough employees or park maintenance, which will document the damages and present them to the Borough Office. **THIS INCLUDES WILLFUL DAMAGE OR LOSS OF EQUIPMENT PACKAGE.**

You are responsible to remove all garbage and place in the dumpster or a **\$40.00** clean up fee will be deducted from your security deposit.

New Stanton Park cannot be closed exclusively for any pavilion rental, even if all (3) three pavilions are rented by one renter. The Park is funded by property tax dollars and is a public park for all to enjoy.

The permitted hereby agrees to indemnify and hold harmless, the Borough and its employees and agents, from any and all claims for damage or injuries to persons or property resulting from use and occupancy of the park, its facilities and equipment. The permitted shall provide to the Borough upon request, proof sufficient to the Borough, that the permitted can fulfill its obligations hereunder.

Please note: the park opens at 8:00 am and closes at dusk – this occurs at different times depending on the month – the later in the year the earlier it will close.

You must leave when told by the park maintenance person or you will forfeit your entire deposit plus risk being locked in ~ NO EXCEPTIONS~

Also note: the park now is equipped with a lightning detector - a siren will sound when lightning is within 8 miles – this is to let you know you should seek shelter.

*******YOU ARE NOT PERMITTED TO PARK BY OR DRIVE UP TO ANY PAVILIONS*******

Visit our web site where the application, rules & calendar is available at www.newstanton.org

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Do not write in box - Office Use Only

Rental Check # _____ Amount _____ Rental Date _____

Deposit Check # _____ Amount _____ Pavilion _____

NEW STANTON BOROUGH PARK PAVILION RENTAL APPLICATION

PERSON RESPONSIBLE FOR THE APPLICATION MUST BE 21 OR OLDER

Name _____

Address _____ City _____ State _____ Zip _____

Phone # _____ email Address _____

Date Preferred _____ Second Choice _____

Pavilion Preference: A _____ B _____ C _____ Gazebo _____

Please check box if equipment package will be needed – YES or NO

PLEASE DO NOT REMOVE TABLES

Pavilion A	12 Picnic and 2 Food/Cook tables	If tables are removed \$40 will be
Pavilion B	15 Picnic and 2 Food/Cook tables	deducted from your Security Deposit
Pavilion C	08 Picnic and 2 Food/Cook tables	Initial here (that you have read) _____

Please place all garbage in the dumpster or a **\$ 40.00** clean-up fee will be deducted from your deposit

Date _____ Signature _____

Your confirmation letter will be mailed; please present it to the park maintenance person between the hours of 8:00 and 8:30 a.m. the day of your event. This will enable you to obtain the recreation equipment. No Equipment will be issued without your letter of confirmation.

Please note: NO OFFENSIVE WEAPONS, FIREWORKS, GLASS BOTTLES OR UNLICENSED MOTORIZED VEHICLES are permitted in the park. Non-compliance may result in the forfeiture of your deposit.

***** SECURITY DEPOSIT CHECKS WILL NOT BE RETURNED WITHOUT A SELF ADDRESSED STAMPED ENVELOPE*****

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